

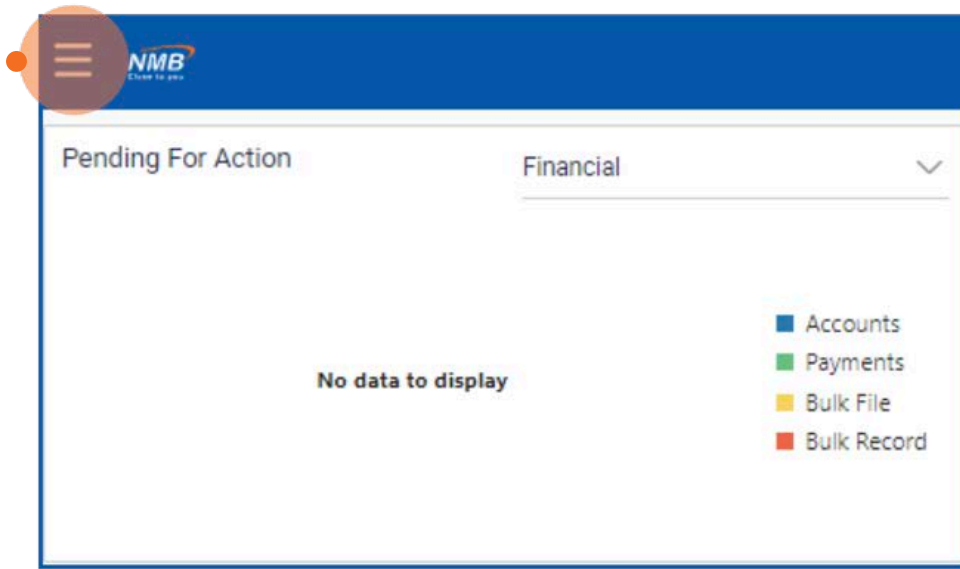


BANK STATEMENT

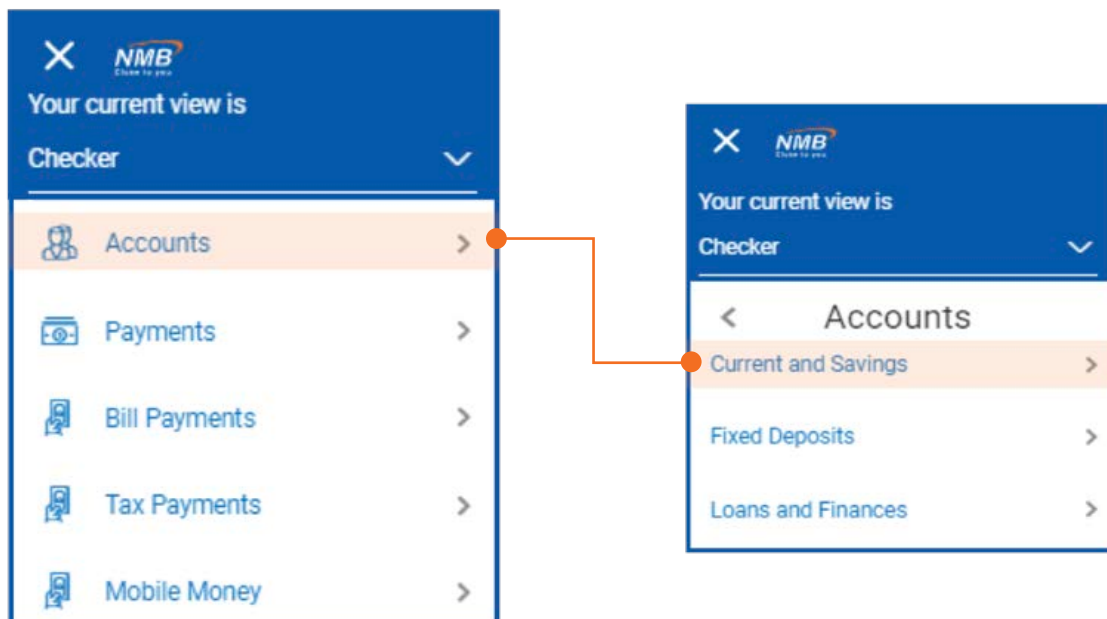
Corporate User Guide

Corporate customers steps to retrieve bank statement

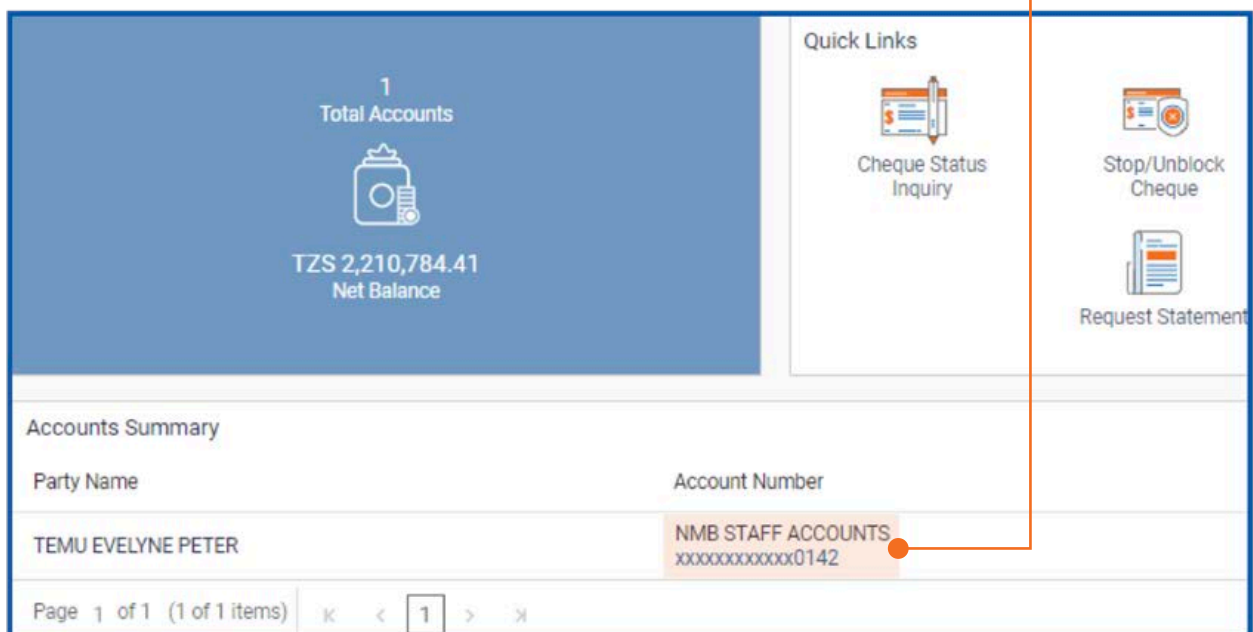
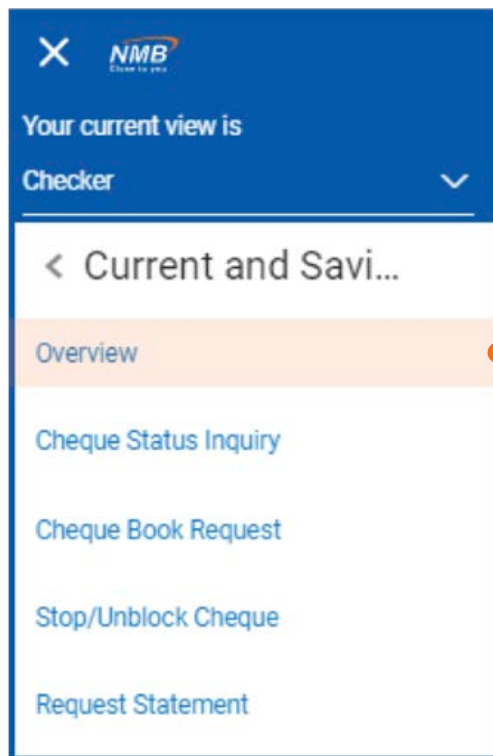
1. Go to MENU bar on your left hand side top (the 3 white dashes)



2. Select Accounts, then Current & Savings



3. Select Overview option, you will open a page with account number(s) Account summary ,**Click** on the account number you need statement for (it is active link)



4. Once the page is open, at the bottom most you will see list of current transactions, **CLICK** on the 'Search' icon just at the top of the transactions list

Account Details

Select Account
xxxxxxxxxxx0142

Balance : TZS 2,210,784.41

Product Name
NMB STAFF ACCOUNTS

+ Add Nickname

Account Info	Balances	Limits
Account Type Saving Account	Available Balance TZS 2,210,784.41	Overdraft Limit TZS 0.00
Account Currency TZS	Net Balance TZS 2,210,784.41	View Overdraft Limit Details Advance Against Uncleared Funds Limit

Quick Links

[Cheque Status Inquiry](#) [Stop/Unblock Cheque](#) [Cheque Book Request](#) [Request Statement](#)

Transactions

Opening Balance TZS 4,142,132.06 Closing Balance TZS 2,215,784.41 [Download](#)

Date	Description	Reference No	Amount	Balance
17 Dec 2019	101 - NMB Head Office - Journal Posting-Miscellaneous - December 2019 Salary	101102a193510993	TZS 1,123,652.35 Cr	TZS 2,215,784.41
16 Dec 2019	101 - NMB Head Office - Utility Payments - 1612 21	101UTLP19350E5QT	TZS 5,000.00 Dr	TZS 1,092,132.06
15 Dec 2019	101 - NMB Head Office - Funds Transfer - 1512 22	101XNP1193493999	TZS 50,000.00 Dr	TZS 1,097,132.06
15 Dec 2019	101 - NMB Head Office - Utility Payments - 1512 20	101UTLP19349B7M2	TZS 5,000.00 Dr	TZS 1,147,132.06

- The window opened will give you drop down option, select either 'Current month', 'Previous month' OR 'Select date range' option to specify the dates that you need, then **CLICK** 'Search

Transactions

Select Account
xxxxxxxxxxxx0142

Balance : TZS 2,210,784.41

Search By
Current Month

- Current Month
- Previous Month
- Previous Quarter
- Select Date Range

Search Reset Back

- The transaction list will be displayed at the bottom, with 'Download option', select '**CSV**' if you need the statement in excel format, or any other given formats provided

Opening Balance TZS 4,142,132.06 Closing Balance TZS 2,215,784.41

Date	Description	Reference No	Amount	Download	Balance
17 Dec 2019	101 - NMB Head Office - Journal Posting-Miscellaneous - December 2019 Salary	101102a193510993	TZS 1,123,652.35 Cr	csv	5,784.41
16 Dec 2019	101 - NMB Head Office - Utility Payments - 1612 21	101UTLP19350E5QT	TZS 5,000.00 Dr	MT940	2,132.06
15 Dec 2019	101 - NMB Head Office - Funds Transfer - 1512 22	101XNP1193493999	TZS 50,000.00 Dr	pdf	97,132.06
15 Dec 2019	101 - NMB Head Office - Utility Payments - 1512 20	101UTLP19349B7M2	TZS 5,000.00 Dr	qif	17,132.06
15 Dec 2019	101 - NMB Head Office - Funds Transfer - 1512 19	101XNP1193493668	TZS 50,000.00 Dr	ofx	TZS 1,152,132.06
13 Dec 2019	101 - NMB Head Office - Utility Payments - 1312 18	101UTLP19347D4DM	TZS 5,000.00 Dr		TZS 1,202,132.06
11 Dec 2019	101 - NMB Head Office - Utility Payments - 1112 17	101UTLP19345D065	TZS 5,000.00 Dr		TZS 1,207,132.06