



SWIFT Advice

Corporate User Guide

How to get a payment advice (MT103) after doing a transfer

Go to main menu then select **Payments** then **Inquiries** then **Payment History Status**



Below page will populate, select specific account number and transaction date from the calendar then click search as indicated below

The screenshot shows the 'Payment History Status' search form with the following fields and values:

- Account Number: xxxxxxxx8659
- From Date: 13 Mar 2020
- To Date: 14 Mar 2020
- From Amount: (empty)
- To Amount: (empty)

The 'Search' button is highlighted with an orange dot.

After clicking search all transaction done under once off payments i.e., Domestic, TISS, International will be displayed as indicated below, click the reference of a particular transaction number to view the transaction details

Transaction Date	Reference Number	Debit Account Details	Payee Details	Remitted Amount	Status
14 Mar 2020	403IBOT200740001	xxxxxxxxxx8659		TZS 1,000.00	PROCESSED

