

Identifying BULK File Errors

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For BULK payments with error at VERIED stage, **CHECKER will not see the file to approve** till the MAKER rectifies the errors and uploads successfully.

MAKER will click the **'Uploaded Files Inquiry'** on the home page, then open the file reference ID;



IF file is for **past dates**, **CLICK** on the **'search'** lens and insert the date the file was \ processed and search;



Once **file reference ID** is opened, error report will be availed as per below, CLICK it and Excel file will open indicating the errors in the uploaded file.

| File Details | | | | | | | |
|---|--|-------------------------------|------------------------|----------------|--|--|--|
| File Name | test test test.xlsx 🗈 | Transaction Type | Mixed Payr | Mixed Payments | | | |
| File Reference Id | 668178350602 | Number of Records | 8 | 8 | | | |
| File Status | Error | | | | | | |
| Consolidation Required | Yes | Total Amount | TZS 0.00 | | | | |
| Error Report | (Ē) | | | | | | |
| File Workflow | | | | | | | |
| 1 | | 3 | | 5 | | | |
| Uploaded | Verified | Approved | Processing In Progress | Proces | | | |
| | | | | | | | |
| he record details are not available sind Download as Delete | ee the uploaded file had errors. Back | | | | | | |
| he record details are not available sin Download as 🗸 Delete | ce the uploaded file had errors. Back | Copyright © 2019 NMB Bank PLC | | | | | |

The below file will be displayed with the following error details

- Column A contains original file row number with error
- Column B- indicates the error found on the row
- Column C –Indicates the cell content which contains the error
- Column D –Contains specific error that needs to be cleared eg. Row no 3 below has invalid credit account

| 4 | Α | В | C | D | | E | F | | G | н | | 1 | | ĸ | L | M |
|----|-------------|--|------------------------------------|--------------------------------|-----------------------------|-----------------------------------|----------------------------------|----------------------------|---------------------------|---|-------------------------------------|--|---------------------------------|---------------------------|-----------------|---------|
| RE | ECORD_ | ERROR_DETAIL | FIELD_VALUE | RECOR | D | | | | | | | | | | | |
| | | Transaction amount should be greater than the minimum allowed amount | | | | | | | | | | | | | | |
| • | | transaction amount should be greater than the minimum anowed amount. | | | | | | | | | | | | | | |
| 3 | 1 | Invalid Value | Amount | Benef | iciary_ | Name, | Amount,E | Benefi | iary_ | Account, P | ayment ty | pe,Destin | ation,N | larrati | ion,Own | eferen |
| 3 | 1 | Invalid Value Invalid credit account. | Amount 2010100006 | Benef 5 Isaya I | iciary_ Maulio | _Name, d Kalinin | Amount,E no,11046 | Benefii 59,204: | iary_ | Account,P 47,INTERI | ayment ty IAL,NMB, | pe,Destin Jan 20 Sal | ation,N ary,Jan | larrati 20 Sal | ion,Owni ary | referen |
| 3 | 1 3 4 | Invalid Value Invalid Value Invalid redit account. | Amount 2010100006 2010100006 | Benef 5 Isaya I 5 Anna I | iciary Maulic Jaisi N | _Name,J d Kalinin Vikinga,9 | Amount,E no,11046 84500,20 | Senefi 59,204 510044 | iary_/ 00449 940,1N | Account, P 947, INTERI ITERNAL, N | ayment ty IAL,NMB, IMB,Jan 21 | pe,Destin Jan 20 Sal D Salary,Ja | ation,N ary,Jan in 20 Sal | larrati 20 Sal lary | ion,Owni ary | referen |

Initiator will rectify all the indicated errors on the original file and re upload the file for authorizer to be able to see it.